

Advantage Arts Academy Board of Directors Annual Meeting



Date: Monday, June 3, 2019

Anchor Location: 290 North Flint Street, Kaysville, UT 84037

This meeting of the board of directors was held electronically.

Board Members Present: Jodi Hart Wilson, Suzy Mortenson, Kim Dohrer, Chris Finley, Doug James

Others Present: Brandon Fairbanks, Trent Brown, Kara Finley, Cole Arnold

The mission of Advantage Arts Academy, in alignment with the Beverley Taylor Sorenson Arts Learning Program, is to effectively increase our students' performance in every subject, as well as improve students' core academic capacity, emotional well-being, arts awareness, and social skills.

MINUTES

CALL TO ORDER

- Jodi Hart Wilson called the annual board meeting to order at 12:03 PM.

CONSENT ITEMS

- **March 6, 2019 Board Meeting Minutes**
Suzy Mortenson made a motion to approve the March 6, 2019 Board Meeting Minutes; Chris Finley seconded. Motion passed unanimously.

REPORTS

- **Facilities Update**
The location is finalized and approved by the city. The school has engaged legal counsel and once the lease agreement has been received it will be reviewed by the school attorney and then submitted to the state for consideration.

DISCUSSION ITEMS

- **Amendment Request**
The amendment request to delay opening to fall 2020 was approved by the authorizer and an updated Exhibit A has been uploaded to UCAP. The board was grateful to Rabecca Cisneros from the State Charter School Board staff and the developer for their assistance navigating the development and amendment process.
- **Pre-Opening Checklist**
The checklist for schools opening fall 2020 was reviewed based on the changes from the previous checklist. The board has worked diligently in completing the tasks on the checklist and is in a good position. The board anticipates setting up regular progress meetings with State Charter School Board staff.

Kim Dohrer was absent from 12:09 PM to 12:10 PM.

- **Payroll Services**

A payroll service provider needs to be engaged as the school starts looking to hire employees. The hiring committee was assigned the responsibility and will update the board and propose a vendor at an upcoming board meeting.

VOTING ITEMS

- **2018-2019 Amended Budget and 2019-2020 Budget**

Cole Arnold reviewed the amended and proposed budgets. Funds will be forwarded for the next year based on the school opening delay. The school has started repaying the Revolving Loan based on the promissory note and the repayment is reflected in the outlined budgets.

Chris Finley made a motion to approve the 2018-2019 Amended Budget and the 2019-2020 Budget; Suzy Mortenson seconded. Motion passed unanimously.

- **Audit Engagement**

Cole Arnold outlined the procedural auditing services Eide Bailly has included in the audit engagement letters. When the school is in session a full financial audit will be held along with a two-year look-back.

Chris Finley made a motion to approve engaging Eide Bailly and executing the audit engagement letter; Suzy seconded. Motion passed unanimously.

- **Bank Account Signers**

Currently approved signers are those serving in the office of President, Vice President, and Financial Coordinator. The need to update the signers on the account was considered and recommended.

Chris Finley made a motion to remove Treion Muller as a bank account signer and add Doug James as a bank account signer; Suzy Mortenson seconded. Motion passed unanimously.

- **Board Members, Terms, and Elected Officers**

Current officers of the board were reviewed, along with committee membership and the initial staggered terms.

Kim Dohrer made a motion to approve Suzy Mortenson to serve on the Hiring Committee; Chris Finley seconded. Motion passed unanimously.

Suzy Mortenson made a motion to renew Kim Dohrer and Chris Finley for another three-year term; Doug James seconded. Motion passed unanimously.

Suzy Mortenson made a motion to renew board officers as currently constituted; Chris Finley seconded. Motion passed unanimously.

CALENDARING

- **2019-2020 Board Meeting Calendar**

The tentative meeting schedule will be published for the public to view. The next meeting will be held on August 5, 2019.

Chris Finley and Kim Dohrer were excused from the meeting at 12:29 PM.

VOTING ITEMS

- **Education Service Provider RFP Justification Statement and Service Agreement**
Jodi Hart Wilson reviewed the justification statement with the other board members serving to review the ESP RFP.
Suzy Mortenson made a motion to approve the Education Service Provider RFP Justification Statement and proceed with legal review; Doug James seconded. Motion passed unanimously.

ADJOURN

- *Jodi Hart Wilson made a motion to adjourn the board meeting. Motion passed unanimously.*
Board meeting adjourned at 12:31 PM.